

Community Grants Program

Frequently Asked Budget Questions

Q: How much funding is available through the Community Grants Program?

A: There are three streams of funding available through the Community Grants Program.

Grants	Funding Available
1. Community Impact Grants	Up to $4,000 per project
2. Community Partnership Grants	Up to $10,000 per project for one year, or recurrent over two or three years
3. Community Infrastructure and Equipment Grants	Up to $10,000 per project

Organisations may only be granted one round of funding per calendar year.

Q: Can our total budget be more than the total grant amount?

A: Yes, project income and expenses can be higher than the total amount available through the grants program, however, applicants must be able to demonstrate financial capacity to deliver the project.

Applicants applying through the Infrastructure and Equipment Grants Program may apply for up to $10,000 but the total cost of the project must not exceed $30,000.

Q: How do I calculate volunteer hours for my budget?

A: The Australian Bureau of Statistics values volunteer hours at $41.72 per hour (fundingcentre.com.au/help/valuing-volunteer-labour). Please use this amount when calculating volunteer hours for your project/event budget. Some projects may receive specialist or professional volunteer support, provided pro-bono (free of charge). In this instance you may estimate a higher value based on the level of skills being provided.

Q: How can I demonstrate our contribution to the project (i.e. volunteer time)?

A: To calculate your organisation's contribution, please estimate the number of volunteer hours, and multiply by $41.72 per hour (the current volunteer value set by the Australian Bureau of Statistics). Similarly with other contributions, please estimate the value of the contribution (supplies, equipment, room hire, etc.) and add to overall project cost (excluding GST).

Q: Are quotes required for my application?

A: Yes, any item that will cost over $500 requires a quote to be uploaded with the application. Please ensure all figures are GST exclusive. If your organisation is successful in receiving a grant and is registered for GST, the dispersed funds will add GST for the total awarded amount. Quotes could include the estimated cost of labour that may be offered in-kind (i.e. volunteer specialist services).

Q:	If my project is delayed to another financial year can I roll over money?
A:	Project delays and requests to modify projects will be considered on an individual, case-by-case basis. Applicants will be asked to justify their need to delay the project. Applicants seeking to modify their project (e.g., scope, approach, target audience, outcomes, etc.) must be able to justify the need to modify and demonstrate an equal or greater benefit to Wodonga residents. Requests to modify projects in a way that does not align with the original purpose and/or objective of the project/event will not be approved.

Q:	What should be included in budget income?
A:	Income could include the grant requested, cash contributions, sponsorship, in-kind contributions such as volunteer hours, donated supplies and other funding sources. Please contact the Community Grants Officer if you are unsure of what to include.

Community Impact Grant Budget Template Example

INCOME *Please include all income to be used for your project*	$
Grant amount requested from Wodonga Council	2,700
Cash contribution from your group	1,500
Funding from other sources, eg raffles, donations	500
Site Fees (in kind contribution)	1300
Plates/Cutlery for BBQ (donated)	200
Value of Volunteer Hours (@ $41.72 per hour)	2,086
Total income	**8,286**

Total income must match total expenditure

EXPENDITURE * *Please itemise all expected expenditure for your project*	$
Hire of chairs*	400
Site Fees (in kind)	1,300
Sound Engineer*	800
ID Lanyards*	500
Food for BBQ*	1000
Plates/Cutlery for BBQ (in kind)	200
Office expenses (printing, office rental, flyers and poster board)	2,000
Volunteer hours during the event (10 people for 5 hours @ $41.72 per hour)	2,086
Total expenditure	**8,286**

Total expenditure must match total income

Important: Please use an * to indicate which budget items the grant money will be spent on. The cost of these items should be equal to the requested funding amount.

Community Impact Grant Budget Template

INCOME *Please include all income to be used for your project*	$
Grant amount requested from City of Wodonga	
Cash contribution from your group	
Funding from other sources, eg raffles, donations	
Value of in-kind support from your group (other than volunteer hours) eg, qualified tradesman donating their time – what would it cost if you had paid?	
Value of in-kind support from other areas (other than your group) eg, another group/organisation is assisting at no cost, donated supplies, catering, use of space etc	
Value of Volunteer Hours (@ $41.72 per hour)	
Total income	

Total income must match total expenditure

EXPENDITURE * *Please itemise all expected expenditure for your project*	$
Value of in-kind support from your group (other than volunteer hours) eg, qualified tradesman donating their time – what would it cost if you had paid?	
Value of in-kind support from other areas (other than your group) eg, another group/organisation is assisting at no cost, donated supplies, catering, use of space etc	
Value of Volunteer Hours (@ $41.72 per hour)	
Total expenditure	

Total expenditure must match total income