Waiving or Rebate of Development, Planning and Building Application Fees Policy

Purpose

This policy outlines when the Wodonga Council (the council) will waive or rebate general development fees charged in accordance with council's adopted *Fees and Charges*, planning fees charged in accordance with the *Planning and Environment (Fees) Regulations 2016* and building application fees charged in accordance with the *Building Act 1993*.

Objective

To establish when the council will waive or rebate development application fees, planning application fees and building application fees.

Scope

This policy applies to development, planning and building application fees paid or payable to the council.

Policy

1. Waiver

Council will accept applications to waive or rebate development application fees, planning application fees, building application fees, and building permit fees, in the following circumstances: -

1.1 For registered not-for-profit charity-based organisations where: -

- the proposed development will provide a substantial and appropriate benefit to the community and where the development will be available for community use, or
- the use or development proposed is minor and would not cause any material detriment to any person.

1.2 For Council works or Council sponsored works; or

1.3 As an economic development incentive where the use or development proposed will provide a significant economic benefit to the local economy.

Applicants will still be required to pay statutory costs, such as government levies and lodgement fees.

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The Chief Executive Officer or delegate shall determine all applications to waive planning or building fees.

2. Rebates

When an application is withdrawn planning application fees or building application fees may be rebated on the following sliding scale:

2.1 Planning Application Fees

- 75% rebate - where an application has been registered and no further work undertaken;
- 50% rebate - where an application has been registered and partially processed, including a request for further information, referral to statutory authorities, advertising or a site inspection; or
- Nil rebate - where formal assessment of an application has commenced.

2.2 Building Application Fees

- 75% rebate - where an application has been registered and no further work undertaken;
- 50% rebate - where an application has been registered and partially processed; or where a building permit has been issued but no inspection has taken place.

Applicants will still be required to pay statutory costs, such as government levies and lodgement fees.

Related policies

Council's adopted annual *Fees and Charges*

Related legislation

Planning and Environment Act, 1987
Planning and Environment (Fees) Regulations, 2016
Building Act, 1993
Building Regulations, 2018

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References

Nil

Review

Council may review this policy at any time but unless otherwise requested at least every four years from date of adoption. Minor amendments to the policy may be authorised by the Chief Executive Officer at any time where such changes do not alter the substance of the policy eg: typographical errors, a change to the name of a related policy, or a change to the name of legislation.

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Category:	Quality Manager - Strategic and Governance Policy
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